

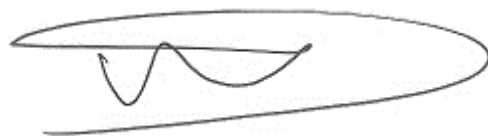
## Police and Crime Commissioner (PCC) for Lincolnshire Request for Decision

Ref: 21-2024  
Date: 10 June 2024

<b>Subject</b>	<b>2023/24 Allocations of reserves and year end Capital Programme carry forward from 2023/24 to 2024/25</b>
<b>Report by:</b>	Chief Finance Officer and Director of Finance and Corporate Services (S151)
<b>Contact Officer:</b>	Chief Finance Officer Tel: 01522 947222 Director of Finance & Corporate Services (S151) Tel: 01522 947468
<b>Executive summary and purpose of report:</b> This report proposes year end Earmarked Reserve appropriation and the final changes to the Capital Programme 2023/24.	
<b>Recommendation:</b>	<b>The Police and Crime Commissioner is asked to:</b> <ol style="list-style-type: none"><li>1. That approval is given to the proposed changes to the Earmarked Reserves in section a1.1;</li><li>2. That approval is given to the proposed changes of the Capital Programme 2023/24 as summarised section a1.2.</li></ol>

### Police and Crime Commissioner for Lincolnshire

I hereby approve the recommendation above, having considered the content of this report.



Signature:

Date: 10 June 2024

#### a. Non-confidential facts and advice to the PCC

##### a1. Introduction and background

1. This report proposes changes to Earmarked Reserves and the final changes to the Capital Programme 2023/24 and of its financing.

## **a1.1 Transfer To/(From) Reserves**

2. There was a net underspend against budget at the end of 2023/24 of £2.444m. Additional one-off Special Grants of £3.770m were secured towards the end of the year along with additional investment income and other income of £1.634m. Therefore, a transfer to reserves of £7.848m is required. The proposed transfers to Earmarked Reserves are detailed in paragraphs 4 to 14 below, with the proposed balance as at 31 March 2024 shown in Appendix A.
3. Approval is requested for adjustments between reserves detailed in paragraphs 15 and 16 below, with the proposed balance as at 31 March 2024 shown in Appendix A.

### **Transfer To Reserves**

#### **Mini Police**

4. £2k surplus income to be transferred to the Mini Police reserve.

#### **POCA**

5. £67k surplus income to be transferred to the POCA reserve.

#### **Development & Partnership Working Reserve**

6. £50k was released from the Development & Partnership Working Reserve as part of decision notice 018/2023 for commissioning pilots of rehabilitation services to support implementation of out of court disposals and conditional cautions. This has not taken place therefore it is proposed that £50k is transferred back to the Development & Partnership Working reserve.

#### **Violence and Vulnerability Reserve**

7. It is proposed that £194,179.63 for Serious Violence is transferred back to the Violence and Vulnerability reserve. Decision note 31/2023 transferred £267,630.14 from this reserve to fund the 2023/24 Serious Violence programme, however only £73,450.51 is required.

#### **Performance & Productivity**

8. £123,580.00 is transferred to Performance & Productivity to fund business change and efficiency projects.

#### **Bank Holiday**

9. £280k is transferred to the Bank Holiday Reserve to fund overtime costs of the two additional bank holidays in 2025/26.

#### **ERP Plus Project**

10. £2,648,448.89 is transferred to ERP Plus Project to fund a replacement ERP system and associated costs.

#### **Staffing Reserve**

11. £1,592k is transferred to the Staffing Reserve to address staffing levels and capacity issues, such as the known capacity issues within Civilian Investigators.

#### **Business Continuity**

12. £1,000k is transferred to Business Continuity to address the business continuity risks associated with the aged ICT infrastructure.

#### **General Reserve**

13. £1,900k is transferred to the General Reserve to meet the minimum provision required by the approved Financial Strategy 2024/25.

#### **Release of Reserves to Revenue**

##### **PCC Regional Collaboration**

14. £9k overspend to be funded from a transfer from the PCC Regional Collaboration reserve.

#### **Adjustments between Reserves**

##### **Transitional Costs**

15. An amount of £750k is repurposed and transferred from the Transition Costs reserve to the ERP Plus Project reserve as the Transition project is now complete and the associated reserve is no longer required.

##### **Revenue Budget Support**

16. £122,551.11 is transferred from the Revenue Budget Support to the ERP Plus Project, which brings the proposed closing balance to £3,521k (including paragraphs 10 and 15).

### **a1.2 Capital Programme 2023/24**

17. The following are proposals for changes to the 2023/24 capital programme.

##### **2024/25 Capital Carry Forwards**

18. The following table summarises the proposed carry forward requirements. These amounts are required in 2024/25 and are due to the timing differences of committed expenditure.

<b>Capital Scheme</b>	<b>Carry Forward to 2024/25 £000</b>
Electric Vehicle Charging Points	104
Security Improvements - Forcewide	60
Skegness Custody Ventilation and Heating System	40
Refurbishment of Examination Rooms SARC	100
LED Lighting - Various Locations	112
CSI Training Facility	50
HQ & Stamford WC Refurbishment	150
Skegness TEO Relocation	233
East Coast Digital Screens	22
Major Incident Room FCR (c/f from equipment budget)	48
DAMS	230
Facial Recognition	50
Digital Workers	100
CCTV Integration	51
All End-Point User Devices	310
Infrastructure Hosting	976
M365 Adoption	242
AirWave	85
SSAS (Airbox)	50
CyComms	56
nLEDP	297
Enterprise Resource Planning (ERP)	1,500
Telephony - analogue decommission (UpInf)	19
LECN Firewalls	53
LAN (UpInf)	51
Vehicles	1,073
Equipment: DFU Network Switches (server)	28
Equipment: Collapsible training cars and cells	55
Equipment: In Car ANPR Kits	14
Equipment: ANPR Infrastructure Upgrades	42
Equipment: Car cradles for end point devices	22
Equipment: Corporate Comms Screens	12
ESMCP	52
Command & Control	774
LRSP Camera Upgrades	44
PCC Website	22
<b>Total</b>	<b>7,126</b>

## **a2. Links to Police and Crime Plan and PCC's strategies/priorities**

19. The reserve changes are needed to ensure the funding is available to support the PCC's strategies.
20. The Capital Programme assists in delivering the Asset Management Strategy and the Digital, Data and Technology Strategy.

**b. Financial considerations**

21. Included within this report.

**c. Legal and human rights considerations**

The Scheme of Arrangements and Financial Regulations require changes to the Reserves and Capital Programme to be approved by the PCC having consulted with the PCC's CFO.

**d. Personnel and equalities issues**

There are no direct personnel, equal opportunities or diversity issues arising from this report.

**e. Review arrangements**

Monitoring of the revenue budget and capital programme is carried out monthly and quarterly respectively by the Police and Crime Strategic Board. The outturn position will be subject to External Audit review and will be reported as part of the formal Accounting Statements.

**f. Risk management**

The Financial, Regulations provide a framework for the operation of Internal Control and give assurance on financial processes. The transactions within this report conform to those requirements.

**g. Public access to information**

Information in this form, along with any supporting material, is subject to the Freedom of Information Act 2000 and other legislation. Part 1 of this form will be made available on the PCC's website within one working day of approval. However, if release by that date would compromise the implementation of the decision being approved, publication may be deferred. An explanation for any deferment must be provided below, together with a date for publication.

<b>Is the publication of this form to be deferred?</b>	No
<b>If yes, for what reason?</b>	
<b>Until what date?</b>	

Any facts / advice / recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate Part 2 form.


<b>Is there a Part 2 form?</b>	No
<b>If yes, for what reason?</b>	

## Declarations

Originating Officers:	Initial to confirm
Chief Finance Officer recommends this proposal for the reasons outlined above	JF
Director of Finance and Corporate Services (S151) recommends this proposal for the reasons outlined above	SC

The following people have been consulted on this proposal:	
The CC's Director of Finance and Corporate Services (S151)	SC
The Chief Constable	PG
The PCC's Chief Finance Officer	JF
The PCC's Monitoring Officer	MB

## Officer approval

Chief Executive	
<p>I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. Consultation outlined above has also taken place. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lincolnshire.</p>	
Signature: 	Date: 31 May 2024

**APPENDIX A**

**Earmarked Reserves for Specific Projects/Activities**

A	B	C	D	E	F
Group / PCC	Balance at	Transfers In	Transfers Out	Transfer Between Reserves	Balance at
	01-Apr-23	2023/24	2023/24	2023/24	31-Mar-24
	£000	£000	£000	£000	£000
<b>Budget Balancing Reserve</b>					
Revenue Budget Support	16,439	-	(27)	(88)	16,324
<b>Other Earmarked Reserves</b>					
Proceeds of Crime Act	317	67	-	-	384
Excellence in Police Finance	20	-	(20)	-	-
Development & Partnership Working	633	200	(414)	-	419
Partner Agency Funding	82	-	-	(35)	47
Performance & Productivity	949	124	(72)	-	1,000
Capital Financing	1,934	-	-	-	1,934
Domestic Abuse Grant	43	-	-	-	43
Bank Holiday	250	280	(250)	-	280
PCC Regional Collaboration	34	-	(9)	-	25
Mini Police	32	2	-	-	34
Violence & Vulnerability Fund	2,360	194	(268)	-	2,287
Complaints Handling	20	-	-	-	20
Transitional Costs	750	-	-	(750)	-
PCC & Joint Services Carry Forward	18	-	(18)	-	-
Automation and IOM 18-25 Cohort	12	-	(12)	-	-
Supply of PPE	6	-	(6)	-	-
Culture	66	-	(66)	-	-
Vehicle equipment	30	-	(30)	-	-
CBRN Compliant Headsets	16	-	(16)	-	-
ERP Plus Project	-	2,648	-	873	3,521
Staffing Reserve	-	1,592	-	-	1,592
<b>Total Lincolnshire Reserves</b>	<b>24,011</b>	<b>5,107</b>	<b>(1,208)</b>	<b>0</b>	<b>27,911</b>
Regional Reserve	473	-	-	-	473
<b>Total Reserves</b>	<b>24,484</b>	<b>5,107</b>	<b>(1,208)</b>	<b>-</b>	<b>28,384</b>

### Risk Based Reserves

A	B	C	D	E	F
Group / PCC	Balance at	Transfers In	Transfers Out	Transfer Between Reserves	Balance at
	01-Apr-23	2023/24	2023/24	2023/24	31-Mar-24
	£000	£000	£000	£000	£000
Ill Health Reserve	487	-	-	-	487
Victims Major Incidents	269	-	-	-	269
National Police Air Support	230	-	-	-	230
Insurance	1,000	-	-	-	1,000
Major Incidents	1,850	-	-	-	1,850
Business Continuity	-	1,000	-	-	1,000
<b>Total Reserves</b>	<b>3,836</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>4,836</b>

### General Reserve

A	B	C	D	E	F
Group / PCC	Balance at	Transfers In	Transfers Out	Transfer Between Reserves	Balance at
	01-Apr-23	2023/24	2023/24	2023/24	31-Mar-24
	£000	£000	£000	£000	£000
General Reserve	5,944	1,900	-	-	7,844
Regional Reserve	34	-	-	-	34
<b>Total Reserves</b>	<b>5,978</b>	<b>1,900</b>	<b>-</b>	<b>-</b>	<b>7,878</b>



## Total Usable Reserves

A	B	C	D	E	F
Group / PCC	Balance at 01-Apr-23 £000	Transfers In 2023/24 £000	Transfers Out 2023/24 £000	Transfer Between Reserves 2023/24 £000	Balance at 31-Mar-24 £000
Specific Earmarked Reserves	24,484	5,107	(1,208)	-	28,384
Risk Based Earmarked Reserves	3,836	1,000	-	-	4,836
General Reserves	5,978	1,900	-	-	7,878
<b>Total Reserves</b>	<b>34,298</b>	<b>8,007</b>	<b>(1,208)</b>	<b>-</b>	<b>41,098</b>