



**INDEPENDENT PANEL MEMBER OF POLICE MISCONDUCT HEARINGS**

**SCHEME OF ALLOWANCES**

**DAILY ALLOWANCE**

For the purposes of this section, “per day” means any period of more than four hours in one day (excluding meal breaks) and “half day” means a period of four hours or less (excluding meal breaks).

Independent Members will be paid £205.20 per day and £102.60 per half day for attending Misconduct Panel hearings.

**LOSS OF EARNINGS**

An Independent Member appointed to a Misconduct Panel is entitled to claim compensation for loss of earnings or other financial loss suffered as a consequence of being notified that a hearing has been cancelled or postponed.

The amount that can be claimed is subject to the following limitations:

- Less than 14 days notice – payment of £205.20 per full cancelled day and £102.60 per half cancelled day
- Between 15 - 28 days notice – fixed payment of £102.60 per cancelled day

If 29 days or more notice is provided then the Independent Member will not be entitled to claim compensation.

**READING ALLOWANCE**

An allowance may be claimed at the rate of £10.00 for each hour necessarily spent in reading/preparatory work. The maximum allowance that can be claimed is £100 for each Misconduct Hearing.

## **TRAVEL EXPENSES**

### (a) Public Transport

Actual travel expenses incurred when using public transport will be reimbursed.

#### Notes:

- Rail tickets will have an equivalent value up to and including the cost of a Standard class open return on the route booked. Tickets will normally be booked and paid for in advance to minimise costs.
- Taxis will only be used when public transport is not a reasonable or practical alternative.

### (b) Mileage Allowance

Independent Members will claim Her Majesty's Revenue and Customs (HMRC) approved mileage allowances when using their own private motor vehicle / motor cycle / bicycle.

#### Current mileage rates:

Motor Vehicle	- up to 10,000 miles a year 45p/mile - over 10,000 miles a year 25p/mile
Motor Cycle	24p/mile
Bicycle	20p/mile

#### Notes:

- Rates of mileage allowance are PAYE tax and national insurance contributions (NIC) free.
- Rates are set nationally and are subject to periodic review by HMRC.

## **SUBSISTENCE**

### (a) Overnight Accommodation

Overnight accommodation will normally be booked in advance by the host force, where applicable.

### (b) Meals/Refreshments

Appropriate refreshments will normally be provided by the host force.