



**Lincolnshire**  
**POLICE & CRIME COMMISSIONER**  

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**SAFER TOGETHER**

**PRIVACY POLICY**

**Using our website**

Our acceptable use policy sets out the terms between you and the Office of the Police and Crime Commissioner (OPCC) under which you may access and use our website and can be found on Acceptable Use policy. Please ensure that you read and understand the terms of this policy before using our site.

Information provided to the OPCC by users or visitors through the use of this website will be treated in confidence and will not be disclosed to third parties unless such disclosure accords with the terms of our Privacy Notice.

The OPCC website may store or capture personal information, where this is voluntarily offered (for example via complaints, feedback forms and e-mail in order to assist us to deliver or improve our services). The website will also log the user's IP address which is automatically recognised by the web server.

We use cookies for collecting specific user information from the site, but only that which is required for system administration of the web server.

This statement only covers the OPCC website (<http://www.lincolnshire-pcc.gov.uk>) and does not cover other websites linked from our site. The OPCC is not responsible for the content, performance, accuracy, privacy of external websites that may be linked from its site. The views expressed on external sites and on any social networking services do not necessarily represent the views of, or endorsement by the OPCC.

**Privacy Notice**

The OPCC is registered as a 'data controller' under the Data Protection Act 1998 (DPA) as we receive, create, hold and may disclose personal information about you in accordance with this Notice. We process your personal information to assist us with the performance of our core statutory functions (including any incidental functions) such as ensuring the maintenance of an efficient and effective police force in Lincolnshire, community safety and the prevention of crime.

We will use your information in a manner that conforms to the DPA, and will endeavour to keep it accurate and up to date and for no longer than is necessary.

All personal information held by us will be processed for the following purposes:

- to ensure we meet our legal obligations
- to allow us to meet community needs and concerns
- where necessary for law enforcement or community safety functions

- the prevention and detection of crime
- the apprehension and prosecution of offenders
- where necessary to protect individuals from harm or injury
- to enable us to set police and crime objectives
- staff recruitment, management & vetting in support of our core functions

We will not pass any personal information on to third parties, other than those who either process information on our behalf or because of a legal requirement, and will only do so, where possible, after we have ensured that sufficient steps have been taken to protect the information by the recipient.

We will not disclose any information that you provide in confidence to us, to anyone else without your permission, except in the few situations where disclosure is required by law, or where we have good reason to believe that failing to share the information would put someone at risk. We will aim to tell you about this.

We may need to disclose information to other partners where it is necessary to comply with a legal obligation, or where permitted to do so under the DPA for example, to Lincolnshire Police where disclosure is necessary for the prevention or detection of crime or in connection with a complaint. Where we need to disclose sensitive or confidential information such as alleged criminal conduct to other partners, we will only do so with your explicit consent or where we are legally required to do so. We may disclose information when necessary to prevent risk of harm to an individual.

We will ensure that your information is handled, stored and disposed of securely in accordance with the DPA, and that our staff are trained in their information responsibilities. We have a number of information policies that define our commitments and responsibility to your privacy.

You have the right to request the OPCC to stop processing your personal information at any time. Where possible we will seek to comply with your request but we may be required to hold or process your information to comply with a legal requirement. There may be situations where you find that the information we hold is no longer accurate and you have the right to have this corrected. You are also legally entitled to request a copy of, or access to, any information that we hold about you – for further information about making a Subject Access Request please click the following link: <https://lincolnshire-pcc.gov.uk/transparency/access-to-information/access-to-information-about-you/>

We will keep this notice under review and revise it to reflect any changes in the way we work or to comply with changes in the law.