

NOT CONFIDENTIAL – for public release

**POLICE AND CRIME COMMISSIONER (PCC) FOR LINCOLNSHIRE
REQUEST FOR DECISION**

REF: 002/2014

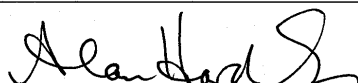
DATE: 31 January 2014

SUBJECT	
CHRONICLE TRAINING & RECORD SYSTEM	
REPORT BY	CHIEF CONSTABLE
CONTACT OFFICER	Heather Roach, T/Assistant Chief Constable (Crime and Operations) Telephone 01522 558347
EXECUTIVE SUMMARY AND PURPOSE OF REPORT	
<p>This request is for the purchase of the Chronicle Training and Record System.</p> <p>The formation of a four Force Regional Operational Support Department has been approved by all Regional Governance Boards. It is a requirement in order to obtain an interim firearms licence from the College of Policing that the four Forces have the same compatible system.</p> <p>The other three Forces all have Chronicle Firearms and Asset Management Software developed by JML Software Solutions Ltd. This software meets the requirements of the various Codes of Practice and therefore Lincolnshire is required to purchase this system. An exemption to Procurement rules will be required as a single supplier route will need to be followed.</p> <p>The total cost of the system including training, implementation, support and maintenance for a two year period is £145,000.</p>	
RECOMMENDATION	<i>To approve the purchase of the Chronicle Training and Record system from JML Software Solutions Ltd at a total cost of £145,000 to be funded by the establishment of an earmarked reserve funded from the Revenue Account underspend in 2013/14 financial year.</i>

POLICE AND CRIME COMMISSIONER FOR LINCOLNSHIRE

I hereby approve the recommendation above, having considered the content of this report.

Signature:



Date: 31/01/14

A. NON-CONFIDENTIAL FACTS AND ADVICE TO THE PCC

A1. INTRODUCTION AND BACKGROUND

1. A full Business case has been prepared on this proposal detailing the requirement to purchase this system as a key interdependency for the four Force collaboration for Operational Support.

A2. LINKS TO POLICE AND CRIME PLAN AND PCC'S STRATEGIES/PRIORITIES

2. This work will contribute towards meeting the primary of keeping the people of Lincolnshire safe. The Strategic Policing Requirement sets out the collective capabilities that police forces are expected to have in place in order to protect the public from cross boundary threats.

B. FINANCIAL CONSIDERATIONS

3. It is estimated that funding of £145,000 is required to fund the purchase and initial support costs of the system. A breakdown of this requirement is provided in the below table:

	Cost (£)
Purchase and Set up	90,000
Training	10,500
G4S Infrastructure and Implementation	8,500
Support and Maintenance Years 1 & 2	36,000
Total	145,000

4. It is understood that following the implementation of the four force model a regional support and maintenance arrangement will be put in place and the costs treated as part of the regional arrangement.
5. This will require an addition of £90,000 to the Capital Programme which would be funded from the earmarked reserve, revenue costs being charged to the year in which they are incurred and again funded from the reserve as required.
6. As the timing of the payments is to be determined it is proposed that an earmarked reserve is created for the project with the funding being provided from the underspend on the Revenue Budget. The following table summarises the current forecast position:

Revenue Budget	£'000
Current Forecast Underspend	2,383.0
Proposed Use of Underspend:	
Capital Financing	(1,800.0)
Chronicle System	(145.0)
Closing Balance	438.0

C. LEGAL AND HUMAN RIGHTS CONSIDERATIONS

[This should include the legal powers the PCC has for making the decision]

The Police and Crime Commissioner is responsible for the approval of new capital schemes and allocation of earmarked reserves under the Scheme of Arrangements for the Discharge of Functions.

D. PERSONNEL AND EQUALITIES ISSUES

None directly applicable.

E. REVIEW ARRANGEMENTS

The Capital Programme will be monitored by the Resource Governance Meetings of the PCC.

F. RISK MANAGEMENT

Any identified risks will be reported through the Force Risk Register process.

G. PUBLIC ACCESS TO INFORMATION

Information in this form along with any supporting material is subject to the Freedom of Information Act 2000 and other legislation. Part 1 of this form will be made available on the PCC's website within one working day of approval. However, if release by that date would compromise the implementation of the decision being approved, publication may be deferred. An explanation for any deferment must be provided below, together with a date for publication.

Is the publication of this form to be deferred? No

If Yes, for what reason:

Until what date:

Any facts/advice/recommendations that should not be made automatically available on request should not be included in Part 1 but instead on the separate part 2 form.

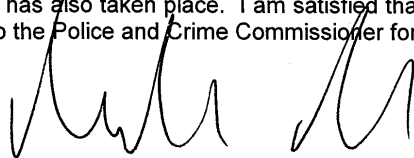
Is there a part 2 form? No

If Yes, for what reason:

ORIGINATING OFFICER DECLARATION

	Tick to confirm
Originating Officer: T/ACC Roach recommends this proposal for the reasons outlined above.	✓
Financial advice: The PCC's Chief Finance Officer has been consulted on this proposal.	✓
The CC's Chief Finance Officer has been consulted on this proposal.	✓
Monitoring Officer: The PCC's Monitoring Officer has been consulted on this proposal	✓
Chief Constable: The Chief Constable has been consulted on this proposal	✓

OFFICER APPROVAL

<p>Chief Executive</p> <p>I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. Consultation outlined above has also taken place. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner for Lincolnshire.</p> <p>Signature:  Date: 31/1/14</p>
