

## REPORTS – HIGH / MEDIUM PRIORITY

PROCUREMENT		
<b>3.</b>		
<b>RECOMMENDATION</b>		
On a periodic basis the organisation should undertake a Value-for-Money review of the Procurement function.		
<b>MANAGEMENT RESPONSE</b>		
The Procurement function forms part of the strategic partnership with G4S. Reviews of the function will therefore be undertaken by the partner in conjunction with the Commercial Partnership Team. Given this change in relationship it is proposed that this recommendation is scheduled to be reviewed by 31st March 2013 recognising that other priorities over this period may exist.		
<b>CURRENT POSITION</b>		
The Procurement function has transferred to G4S under the Strategic Partnership contract therefore any reviews would be their responsibility. Any changes to this function will be reported to the CPT through the normal contract monitoring processes.		
As such – any detailed update will need to be provided by Mark Draisey, G4S Finance Director who is now responsible for the delivery of the Procurement function. I believe this is no longer an issue for the Authority and there is no requirement for this to remain on the ARG agenda.		
Reports were presented at the last Resource board and are subject to regular review. This recommendation is now closed.		
RESPONSIBLE OFFICER	PRIORITY	COMPLETION DATE
Head of Finance (G4S) / Commercial Partnership Manager	Medium	31 March 2013 <b>COMPLETED</b>

## REPORTS – HIGH / MEDIUM PRIORITY

ASSET MANAGEMENT 15.11/12 (04.04.12)		
<b>3a.</b>		
<b>RECOMMENDATION</b>  Inventories should be kept in accordance with section FR28 of the Financial Regulations and a physical check made every two years. Compliance with section FR28 of the Financial Regulations should be enforced and monitored by a designated officer.		
<b>MANAGEMENT RESPONSE</b>  Only items which are portable, desirable and valuable need be included. These are likely to be on the ICT asset register. Furniture in residential accommodation will be managed by Estates. Given the transfer to the Strategic Partner of ICT assets and the role of the Strategic Partner in managing Authority assets after 1 <sup>st</sup> April this will be a Financial Regulation compliance issue which will need to be monitored through the transition period. In order to allow for this period a longer implementation date has been set.		
<b>CURRENT POSITION</b>  This is a requirement which will be ongoing for the duration of the relationship as requirement is within regulations and not just an observation for a change in process.  This is where the asset register will come in and Gail Bradshaw will have an oversight of this and it will be an annual refresh requirement.		
RESPONSIBLE OFFICER	PRIORITY	COMPLETION DATE
Head of Finance Commercial Partnership Manager	Medium	31.03.13 <b>COMPLETE</b>

## REPORTS – HIGH / MEDIUM PRIORITY

**SERVICE EXPECTATION – RESTORATIVE JUSTICE (3.12/13) 24.07.12****8.****RECOMMENDATION**

A feedback loop is required in the restorative resolution process, whereby a date of completion should be defined, following which the victim should be contacted to confirm that the resolution has been completed.

A flag should be included on the Niche system to enable the easy identification of those restorative resolutions which have not been followed up / completed.

**MANAGEMENT RESPONSE**

The Niche system should be able to facilitate this. This would require further guidance to Officers and having a system in place for monitoring all RR's. Further discussion required on resources available. This had been raised in PC Jones review.

**CURRENT POSITION**

PC Jones from YOT has commissioned a report based on a visit to Norfolk to identify best practice – report has been forwarded to A/Ch/Supt. Paula Wood for ratification.

Insp. Mark Garthwaite will liaise with the NICHE team.

The recommendation made in the audit focuses on managing the quantity and timeliness of RR/ RJs.

Lincolnshire Police have now completed a review of the RR/ RJ process and recognise the need to manage the quantity and timeliness of RR/ RJs but also recognise the need to improve the quality of the reparation work completed by the RR/ RJ process. This element is vitally important to increase the satisfaction of the victim and to reduce re- offending by the offender.

Lincolnshire Police are currently in discussion with the Lincolnshire County Council to appoint a permanent member of staff to manage the RR/ RJ process. Funding for the post will be known by the end of April 2013. If the funding bid is successful then a post holder will be appointed and they will be tasked to deliver the recommendation within the audit. They will also be tasked to improve the quality of the reparation work. This will be a longer term and better solution which will be acceptable to all members of the partnership. If there is no funding available then the ACC Safer Neighbourhoods will reassess and consideration will be given to using existing staff to complete this work.

The deadline has been extended until the decision on funding is known and processes are put in place..

<b>RESPONSIBLE OFFICER</b>	<b>PRIORITY</b>	<b>COMPLETION DATE</b>
Insp. Mark Garthwaite Supt. Phil Vickers	Medium	1 January 2013 <b>Revised to 31 May 2013</b>