

INTERIM INDEPENDENT AUDIT COMMITTEE
28 MARCH 2013

SUBJECT		AUDIT COMMITTEE GOVERNANCE	
REPORT BY	CHIEF FINANCE OFFICER		
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SUMMARY AND PURPOSE OF REPORT			
To consider a proposed update to the Terms of Reference for the Interim Independent Audit Committee and to recommend the adoption of a draft Code of Conduct for members of the Interim Committee.			
RECOMMENDATIONS	That: 1. the Terms of reference attached at Appendix A be approved; 2. the Code of Conduct attached at Appendix B be adopted.		

A. SUPPORTING INFORMATION

1. TERMS OF REFERENCE

- 1.1 The Interim Independent Audit Committee (IIAC) is a non-executive body and has no executive powers, other than those specifically detailed in its Terms of Reference. The Terms of Reference for the IIAC were approved by the former Police Authority on 20 July 2012 and formally presented to the Interim Committee on 15 February 2012.
- 1.2 It is proposed that the Terms of Reference be broadened to include some basic procedural considerations around the notice of meetings, admission of press and public, quorum, chairing meetings, voting and minutes. The main purpose is to provide for the better regulation of proceedings by adopting well-established practices and conventions that govern the conduct of local authority business.
- 1.3 Members are invited consider and approve the proposed amended Terms of Reference attached at Appendix A.

2. CODE OF CONDUCT

- 2.1 Whilst there is no explicit statutory requirement on them to do so, members of the IIAC are recommended voluntarily to adopt a Code of Conduct which prescribes a set of values, standards and behaviours to

guide their conduct. Similarly, members are recommended to adopt a scheme whereby they register, and publish, any personal interests they might have which might influence, or be perceived to influence, the way they fulfil their role.

- 2.2 A draft Code of Conduct based on the seven principles of public life published by the Nolan Committee is attached at Appendix B for consideration. If adopted, the Code and the Declaration of Interests will be published on the Police and Crime Commissioner's website.

B. FINANCIAL CONSIDERATIONS

None.

C. LEGAL AND HUMAN RIGHTS CONSIDERATIONS

None.

D. PERSONNEL, EQUAL OPPORTUNITIES AND DIVERSITY ISSUES (including any impact or issues relating to Children and Young People.)

None.

E. REVIEW ARRANGEMENTS

The Terms of Reference will be reviewed in due course following the establishment of a substantive Independent Joint Committee.

F. RISK MANAGEMENT

None.

G. PUBLIC ACCESS TO INFORMATION

Information in this report along with any supporting material is subject to the Freedom of Information Act 2000 and other legislation.